



DETAILED INSTRUCTIONS

MODE OF DISPATCH OF FIRST AND FINAL CALL NOTICE

In terms of the provisions of the Companies Act, 2013 (the “Act”) read with the relevant rules made thereunder, the First and Final Call Notice is being sent in electronic mode to holders of Rights Equity Shares, whose e-mail address is registered with the Company or its Registrar and Transfer Agent – Bigshare Services Private Limited (“RTA”) or the Depository Participant(s) as on the First and Final Call Record Date. The First and Final Call Notice along with the detailed instructions and ASBA Application Form are also available on the Company’s website at www.silgo.in.

Physical copy of the First and Final Call Notice along with the detailed instructions and ASBA Application Form are being sent to those Eligible Shareholders:

- a. who have not registered their e-mail address with the Company or its RTA or Depository Participant(s); or
- b. who have specifically registered their request for the hard copy of the same.

PAYMENT INSTRUCTIONS

Please note that:

- a. Cash payment shall not be accepted.
- b. No part payment would be accepted, and part payment would be treated as non-payment which shall render the Rights Equity Shares, including the amount already paid thereon, liable to be forfeited in accordance with the provisions of the Act, the Articles of Association of the Company and the Letter of Offer. However, in relation to any payment made by a holder of the Rights Equity Shares pursuant to the First and Final Call, which is lesser than the aggregate amount payable by such holder with respect to the Rights Equity Shares held by such holder as on the First and Final Call Record Date, our Board, may consider conversion of such lower number of Rights Equity Shares to be made fully paid-up, such that it is in proportion to the amount paid by such holder.

(For example - If a shareholder holds 100% Rights Equity Shares on the First and Final Call Record Date, the aggregate amount payable by such holder pursuant to the First and Final Call will be ₹ 3000/-. If such holder makes a payment of ₹1500/-, such holder will receive such number of fully paid-up Equity Shares converted in proportion to the payment made i.e., 50% fully paid-up Equity Shares. Partly paid-up equity shares in respect of which the First and Final Call payable remains unpaid may be forfeited, in accordance with the provisions of the Act, the Articles of Association of the Company and the Letter of Offer.)

- c. Payments made using third party bank accounts are liable to be rejected and the Company and the Registrar for the Issue - Bigshare Services Private Limited (“**Registrar to the Issue**”) shall rely on the self-certification of the transaction in this regard.
- d. Excess/duplicate amount paid, or amount paid by person who is not an Eligible Shareholder as on the First and Final Call Record Date or short payment made by an Eligible Shareholder (in case the same cannot be adjusted towards payment of First and Final Call Money), will be refunded as per following methods:
 - a. ASBA mode – Unblocking of funds in ASBA Account.

Payment Modes

1. For payment through Physical/Online ASBA

Eligible Shareholders may pay the First and Final Call Money through:

- i. **Online mode:** by visiting the website of the SCSBs, to block the First and Final Call Money payable in their ASBA Account;



- ii. **Physical mode:** by submitting the physical ASBA Application Form (enclosed as **Annexure 2**) to the Designated Branch of the SCSBs, to block the First and Final Call Money payable in their ASBA Account.

Please visit <https://www.sebi.gov.in/sebiweb/other/OtherAction.do?doRecognisedFpi=yes&intmId=34> to refer to the list of existing SCSBs [*Self Certified Syndicate Banks*].

2. For payment through 3-in-1 Account

- i. In accordance with the SEBI circular no. SEBI/HO/CFD/DIL1/CIR/238/2020 dated December 8, 2020, Eligible Shareholders can also make the First and Final Call Money payment by using the facility of linked online trading-demat-bank account [3-in-1 type accounts], provided by some of the brokers.
- ii. Eligible Shareholders must log into their demat account and under the relevant section proceed with the payment for First and Final Call Money of Silgo Retail Limited.
- iii. Eligible Shareholders are requested to check with their respective brokers for exact process to be followed.
- iv. Eligible Shareholders may please note that this payment method can be used only if the concerned broker has made this facility available to their customer. The Company, Registrar to the Issue will not be responsible for non-availability of this payment method to the shareholders.

Non-payment

Please note that, failure to pay the First and Final Call Money, as aforesaid, shall render the Rights Equity Shares, including the amount already paid thereon, liable to be forfeited in accordance with the Act, the Articles of Association of the Company and the Letter of Offer.

Other Information

- i. The ISIN 'IN901H01012' partly paid-up equity shares of face value ₹5/- (Rupees Five paise Only) each at a call price of ₹30.00/- (Rupees Thirty Only) paid-up has been suspended by the Stock Exchanges effective April 06, 2026, (i.e., closing hours of trading on April 02, 2026).
- ii. The process of corporate action for converting the partly paid-up Rights Equity Shares to the fully paid-up Equity Shares under the present ISIN – INE01H01013 for the existing fully paid-up Equity Shares, allotted by the depositories, is estimated to be completed within two from the last date of payment of the First and Final Call Money stipulated under this Notice.
- iii. Upon completion of the corporate action, the Rights Equity Shares shall be converted into fully paid-up Equity Shares and would be credited to ISIN - INE01H01013, allotted by depositories.
- iv. In case of non-receipt of the First and Final Call Notice, Eligible Shareholders can request by e-mail or letter, for the duplicate First and Final Call Notice to the Registrar to the Issue or may also download the same from the Company's website: www.silgo.in or the Registrar's website: www.bigshareonline.com.
- v. The Eligible shareholder must mention in the Application, his/her PAN number allotted under the Income Tax Act, 1961.
- vi. Eligible Shareholders must ensure that their PAN is linked with Aadhaar and are in compliance with the notification dated February 13, 2020 issued by Central Board of Direct Taxes and press release dated June 25, 2021 and September 17, 2021.
- vii. This intimation does not constitute an offer of, or a solicitation of an offer to purchase, any securities of the Company in any jurisdiction where offers or solicitations are not permitted by law. The information is solely intended for distribution to, and use by, the Eligible Shareholders only and is not to be reproduced, transmitted or distributed to any other person.
- viii. All correspondence in this regard may be addressed to:



BIGSHARE SERVICES PRIVATE LIMITED

Registered Address: Office No. 36-2, 6th Floor, Pinnacle Business Park,
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Tel: +91 022-6263 8200

Fax No.: +91 022-6263 8299

Contact Person: Mr. Suraj Gupta

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Website: www.bigshareonline.com

SEBI Registration Number: INR000001385