

**APPLICATION FOR TRANSMISSION OF SHARES**

*(Please fill this application carefully after reading the notes mentioned below the application so that rejection of the application can be avoided)*

To,

The Company Secretary,  
Kirloskar Brothers Limited,  
Udyog Bhavan, Tilak Road,  
Pune – 411 002.

Dear Sir,

I/We, (name of the applicant), residing at (address of each applicant) am/are applying for transmission of the shares of (name of the deceased). (The name of the deceased) expired on (date of expiry) at (place of death). The deceased was holding \_\_\_ shares of the following description

| <u>Folio No.</u> | <u>Certificate Nos.</u> | <u>Distinctive Nos.</u> | <u>Shares covered in each certificate</u> |
|------------------|-------------------------|-------------------------|---|
|------------------|-------------------------|-------------------------|---|

I/We am/are the (Nominee / Legal heirs / Executor of the Will of the deceased/ Administrators of the Estate of the deceased / Successors to the Estate of the deceased). The following are particulars of the Applicant(s):

| <u>Sr. No.</u> | <u>Name &amp; Address of the Applicant(s)</u> | <u>Age</u> | <u>Relation with the deceased</u> |
|----------------|---|------------|-----------------------------------|
|----------------|---|------------|-----------------------------------|

- 1.
- 2.
- 3.

\*The Hon'ble Court has granted me/us Probate of the Will / Letters of Administration / Succession Certificate/ Court Decree/ in terms of Indian Succession Act, 1925, as may be applicable, on the (date of the order).

Or

The deceased shareholder(s) has bequeathed the shares of Kirloskar Brothers Limited in my/our favour by executing a Will.

OR

In the absence of probate of the will / letters of administration / succession certificate/ Court Decree/ will, in terms of Indian Succession Act, 1925, as may be applicable, I/we are furnishing indemnity bond and affidavit thereof for transmission.

\*:- Not applicable in case of Nominee

My/Our specimen signature(s) is/are as below:

[Signature of the Applicant(s)]

I/We hereby submit the following documents to support my/our claim for transmission of the shares held by the deceased:

1. Original Share Certificate(s) for the entire holding
2. Death certificate of the deceased in original  
or  
Duly attested copy of the Death Certificate of the deceased.
3. Court certified copy of Succession Certificate or probate of will or letter of administration or court decree or copy of will in terms of Indian Succession Act, 1925
4. Indemnity Bond duly attested/notarised on Non-Judicial Stamp Paper (NJS) of Rs.500/-
5. Affidavit from those legal heirs who are claiming the shares on NJS of Rs.100/- duly affirmed by S.E.M/ Notary Public/ Oaths Commissioner
6. Affidavit cum No Objection Certificate from all the other legal heirs who are not claiming the shares on NJS of Rs. 100/- affirmed by S.E.M./Notary/Oaths Commissioner or a copy of Family Settlement Deed duly notarized in case of absence of Succession certificate or Letters of Administration or Probate of Will or Will or Court Decree is provided
7. Proof of my/our identification
8. Attestation of my/our signature
9. My/Our passport size photograph with my/our signature on the reverse
10. Indemnity Bond for Will duly attested on Non-Judicial Stamp Paper (NJS) of Rs.500/-

I/We hereby request you to transmit the shares covered under Folio No. \_\_\_\_\_ standing in the name of the deceased in my/our name and enter my/our name(s) in the Register of Members of the Company.

Date : \_\_\_\_\_ Signature of the Applicant(s)

1.

2.

3.

Name and address of the witness \_\_\_\_\_ Signature of the witness

1.

1.

2.

2.

## NOTES:

1. The Application should be typed.
2. Shares can be transmitted to the maximum of three legal heirs only.
3. Please fill up the details as per the documents you are annexing. Please do not just type this format as it is.
4. If the applicant is/are illiterate, his/her/their thumb impression must be attested by a Magistrate or Notary Public under the seal of his office.
5. The Applicants should fill this form in the order in which their names should appear in the certificate.
6. The Death Certificate of the deceased shareholder, if not annexed in original should be duly attested either by Notary Public or any Gazetted Officer
7. N.O.C. should be in the format as enclosed duly affirmed by the S.E.M or Notary Public.
8. Proof of identification and Signature attestation has to be provided for each applicant separately.
9. Please furnish a passport size photograph of the applicant(s) duly signed by the applicant(s) on the reverse and copy of any two of the following, duly attested by S.E.M or Notary Public – Ration Card, Election Card, PAN Card, Driving Licence, Passport, Electricity Bill, Telephone Bill, etc. as the proof of identification of the applicant(s).
10. Please furnish us with a letter from the Bank Manager of the bank where you have an account, identifying you and verifying your signature along with your account details for signature attestation.
11. Please do not furnish mere Xerox copies of the documents requested.
12. Please annex all the documents required along with this application itself to avoid delay in transmission process.